

**CHARTER TOWNSHIP OF REDFORD
PLANNING COMMISSION**

APPLICATION FEES (Planning Commission):

Regular Meeting \$400.00

APPLICATION FEES (Township Board):

Regular Meeting \$400.00

The Planning Commission meets on the first Thursday of each month at 7:00 p.m. in the meeting room of the Redford Township Hall, 15145 Beech Daly Road.

Application forms can be obtained from the Redford Township Building Department, 12200 Beech Daly Road. They must be filled out in triplicate, signed, notarized, and submitted with 14 copies of a complete plot plan and sealed architect's drawing of the proposed construction (including a registered land survey), along with the application fee. They are processed in the order in which they are submitted. (The agenda is closed two weeks prior to the night of the meeting.)

The application first goes before the Planning Commission for preliminary review, at which time they set it up for a public hearing the following month. All property owners within a 300 foot radius of each corner of the property are notified of the public hearing. In addition, notification of the public hearing is published in the Redford Observer newspaper. At the public hearing, the Planning Commission makes a recommendation to the Township Board to either approve or deny the request. All information is then sent to the Township Board, and they set up their own public hearing, notify the property owners, and publish a notice in the Redford Observer newspaper. The Township Board makes a final decision at their public hearing. The entire process takes a minimum of 90 days.

**REDFORD TOWNSHIP PLANNING COMMISSION
APPLICATION FOR HEARING**

Application No. _____ Date _____

Name of Applicant _____

Applicant's Home Address _____

Applicant's Telephone No. (Home) _____ (Business) _____

When did you obtain title to the property affected by this application? _____

Legal Description of Property _____

LOCATION: Side of street _____
N. S. E. W. House Number Street

Between _____ and _____ St.
Cross Street Cross Street

Lot size _____ ft. wide by _____ ft. deep

Alley _____ Width _____
Rear or side

Zoning classification, Present _____ Desired _____

Uses desired which are not permitted by present zoning and reasons for this request _____

If you are purchasing property, submit photostatic copy of Land Contract or preliminary agreement.

If the applicant is not the owner of all areas to be covered, list names, addresses, phone numbers, and legal description of other parcels (use separate sheet if necessary) _____

1. If a building is presently located upon the premises, attach a photograph of the building.
2. Fourteen (14) copies of a Site Plan must be submitted. (See reverse side of this application for information required on the plan.)

SITE PLAN

The plan must show the following:

- A. Complete legal description of property
- B. Dimensions of parcel _____ x _____ Area in sq. ft.
- C. Location of all buildings on parcel showing measurements of side, rear and front yards.
- D. Location of streets and alleys.

IF OWNER APPLIES, SIGN UPPER AFFIDAVIT ONLY
IF CONTRACTOR, ARCHITECT, OR OTHER PERSON APPLIES, OWNER
SIGNS LOWER AFFIDAVIT

THIS AFFIDAVIT IS USED BY APPLICANT OR OWNER

I hereby certify that the information given herein is correct and true.

STATE OF MICHIGAN)
) S.S.
 COUNTY OF WAYNE)

 Applicant - Owner

Subscribed and sworn to before me this _____ day of _____ A.D., 2____.

My Commission expires _____, 2____.

 Notary Public

THIS AFFIDAVIT IS USED BY OWNER TO APPOINT AN AGENT

I hereby certify that I have appointed the above applicant as my agent, and that he is qualified to make the above affidavit for me and to secure the permit.

STATE OF MICHIGAN)
) S.S.
 COUNTY OF WAYNE)

 Owner

Subscribed and sworn to before me this _____ day of _____ A.D., 2____.

My Commission expires _____ 2____.

 Notary Public