

THE 17TH JUDICIAL DISTRICT COURT OF THE STATE OF MICHIGAN

15111 Beech Daly Road, Redford, Michigan 48239

(313) 387-2790

Karen Khalil

District Judge



Matthew Sawicki

Court Administrator

Charlotte L. Wirth

District Judge

**STATE OF MICHIGAN
IN THE SEVENTEENTH DISTRICT COURT**

LOCAL ADMINISTRATIVE ORDER 2015-01

CASEFLOW MANAGEMENT PLAN

Rescinds Local Administrative Order 2011-02

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2013-12.

A. Goals of the Court

The court adopts the following Caseflow Management Plan to:

1. Expedite the disposition of all cases in a manner consistent with fairness to all parties and what is permissible under law;
2. Minimize the uncertainties associated with processing cases;
3. Ensure equal access to the adjudicative process for all litigants.

B. Case Processing Time Guidelines

The court adopts this plan to comply with the time guidelines as set forth in Administrative Order 2013-12. The court will not dismiss a case for the sole reason that it is likely to exceed the guideline.

C. Scheduling Policy

The court will schedule all cases or contested matters in a manner that minimizes delay for the parties and that reduces the possibility of adjournment of scheduled events. The court will control all cases from case initiation through post-disposition proceedings by:

1. Appropriate case screening;

2. Scheduling conferences and orders for the purpose of achieving date certainty;
3. Management of discovery and motion practice;
4. Realistic scheduling of all court events.

The court will monitor all cases and contested matters to ensure that no case exists for which a future action or review date has not been scheduled. The court will schedule all cases pursuant to the time guidelines set forth in Administrative Order 2013-12. The court will not permit a case or contested matter to remain on this court's docket in excess of the guidelines set forth in this local administrative order without immediate judicial review.

D. Adjournment Policy

The court strictly adheres to MCR 2.503.

E. Alternative Dispute Resolution (ADR)

The court encourages alternative means to resolve disputes. Litigants will be provided with information regarding area dispute resolution and counseling centers. Some civil cases are referred for case evaluation through Wayne County Mediation Tribunal by stipulation of parties and/or by Judge's order before final settlement conference. Cases referred to Wayne County Mediation Tribunal shall remain open.

F. Pretrial Scheduling Orders

The Court will schedule a pretrial by mailing notices. At the pretrial, parties will agree on dates certain for filing motions, filing exhibits, discovery end date and trial date.

G. Settlement or Final Pretrial Conferences

Every action that is not disposed of through mediation, case evaluation, or other means will be scheduled for a settlement conference and conducted in accordance with MCR 2.401.

H. Trial Scheduling and Management

Definite trial dates shall be set at pretrial or settlement conference and attorney and party availability, confirmed to minimize adjournments.

I. Monitoring Systems

The court's case management system will:

1. Monitor case progress;
2. Generate reports for measuring pending inventory and measuring compliance with the time guidelines.

Specific reports that will be available from the case management system are: cases with no next action date, age of pending cases, number of cases pending beyond time standards by judge, age of cases at each event, age of cases at disposition, time intervals between events, and exception reports.

Date: 4-13-15

Karen Khalil
Karen Khalil, Chief Judge