

The Regular Meeting of the Charter Township of Redford Parks Commission was called to order on March 27, 2023 by Vice-Chairman Smith at 6:00 PM.

Pledge of Allegiance

23-18 Motion: was made by Smith, supported by McSween for Commission Legleitner to take minutes in the absence of the secretary. All ayes, Motion Carried.

Roll Call

Present: Commissioner Adrian Herbst (arrive 6:09pm), Commissioner Kip Smith, Commissioner Sheila Newton, Commissioner Stephen Gierak, Commissioner Bill McSween and Commissioner Debra Legleitner.

Absent: Commissioner Jeff Kangas

Approval of Agenda

23-19 Motion: was made by McSween, supported by Gierak to approve the agenda for the Regular Meeting of March 27, 2023. All ayes, Motion Carried.

Approval of Minutes

23-20 Motion: was made by McSween, supported by Gierak to approve the Minutes from the Regular Meeting of March 13, 2023. All ayes Motion Carried.

Unfinished Business

- 1.) Kraft Parking Lot: The approval to go out for bid is on the March 28th Board agenda. After this point the bid package will be placed online and they will be due by sealed bid to the Clerks office on April 20th. Once the bids are looked at, Director Stokes will update the Commission and place on the Board of Trustees agenda for approval.
- 2.) 2023-2024 Budget: Everything was approved by the Township Board.
- 3.) Rec Center update: The Township will be asking for the approval of a Owners Rec Plante Moran Cresa. They will help guide the Township through the process and work with all of the unique funding sources ensuring everything is in compliance. The next step will be to go to RFP for architect and design. The plan is to be completed by the end of 2025.
- 4.) Masterplan projects: Waiting for the bids to come back on the Kraft parking lot before additional decisions are made.

New Business:

- 1.) Rental Approval- Harvey: Ms. Harvey was in attendance and would like to rent the park again this year. Director Stokes stated that anyone that has forfeited their deposit from the previous year due to policy violations needed to come to the commission for approval. Ms. Harvey explained that time got away from them last year and they will ensure they are completed at the designated park times.

23-21 Motion: was made by Herbst, supported by Newton to approve Ms. Harveys rental for 2023. All ayes, motion carried.

2.) Ashcroft Gardens: Director Stokes noted that there are a couple new residents taking over the upkeep and the supervision of the Ashcroft gardens this year. Consuelo Brown and David Newsome. They will ensure that everything is taken care of and work with her on water needed and the supplies that was purchased for bed maintenance from the old fund.

Citizens Comments: None

Department Report: Director Stokes updated on events. She has been speaking with the Little League on communication and ensuring there is only one point of contact this year as it becomes too confusing with multiple people contacting on fields and room usage. They also stated they did not use Claude 5 last year as they requested, but did not inform the Township of this only that the dugouts there was a concern in which was removed. She will ensure the new form has all of the information for one main contact and that their bill will be given to them prior to the change of their new board. Playground audit that was completed late fall, repairs are being made and supplies ordered. There is grants from MMRMA for fencing so she will be looking to apply for that for our ball fields and get those fixed. Seasonal workers have been posted and waiting on word from Wayne County on the summer intern program again.

Commissioner Reports:

Commissioner Newton: None
Commissioner Smith: None
Commissioner Gierak: None
Commissioner McSween: None
Commissioner Legleitner: None
Commissioner Herbst: None
Commissioner Kangas: Absent

Review Current Parks Bills:

23-22 Motion: was made by McSween, supported by Gierak to approve the park bills. Roll call vote, all ayes motion carried 6-0.

Adjournment: with no further business meeting adjourned by Vice-Chairman Smith at 6:38pm

Respectfully submitted,


DEB LEGLEITNER, REDFORD TOWNSHIP PARKS COMMISSION