

# Instructions - Cooperation, Collaboration, and Consolidation Plan

The Cooperation, Collaboration, and Consolidation Plan Template is a word document and can be expanded as needed. Local Units are not required to use this template. Local Units may submit the required information in any format that they choose.

## Required Information:

1. A listing of any previous services consolidated with the cost savings realized from each consolidation.
2. One or more proposals to increase the existing level of cooperation, collaboration and consolidation and an estimate of the potential savings.

## Template Instructions:

**Plan Available to the Public:** Indicate method used to make the plan available to the public.

## **Previous Service Consolidations(s) Box**

1. Service Consolidation: List any previous services that have been consolidated either within the jurisdiction or with other jurisdictions. If none, indicate N/A.
2. Date Consolidated: Indicate the date the consolidation took effect.
3. Jurisdictions Involved: List the other Jurisdictions Involved. If the consolidation was done within your jurisdiction indicate the areas that consolidated (i.e. Police Department and Fire Department).
4. Realized Savings/(Loss): Indicate the cost savings (or loss) that has been realized due to the consolidation.
5. Description of Cost Savings/(Loss): Describe what period of time your cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
6. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings; however, they may provide the taxpayers with better service and/or may be more efficient. Indicate if the consolidation provided improved service and/or improved efficiencies. Feel free to include any additional benefits you have experienced. Indicate N/A, if not applicable.
7. Additional Information: Consolidation #1 – If you would like, briefly describe the first consolidation you listed. (What/Who was consolidated, benefits realized and barriers experienced). Continue with Consolidation #2, if applicable.

## **Proposed Service Consolidations(s) Box (must include at least one new consolidation)**

1. Service Consolidation: List any proposed new service consolidations being planned either within the jurisdiction or with other jurisdictions.
2. Jurisdictions Involved: List the other jurisdictions that may or would be involved. If the proposed consolidation will be done within your jurisdiction, indicate the areas that are being proposed for consolidation (i.e. Police Department and Fire Department).
3. Estimated Savings/(Loss): Indicate the estimated cost savings (or loss) for the proposed consolidation.
4. Description of Estimated Savings/(Loss): Describe what period of time your estimated cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
5. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings, but they may provide taxpayers with improved service and/or improved efficiencies. Indicate if the proposed consolidation will provide improved service and/or improved efficiencies. Feel free to include any additional benefits you are anticipating.
6. Additional Information: Proposed Consolidation #1 – If you would like, briefly describe the first proposed consolidation you listed. (What/Who will be consolidated, benefits expected and anticipated barriers). Continue with Proposed Consolidation #2, if applicable.

# Economic Vitality Incentive Program Cooperation, Collaboration, and Consolidation Plan as of: December 31, 2011

Local Unit Name: Redford Township  
County: Wayne

Plan Available to the Public (check all that apply):  In Municipal Offices  Internet Website  Other \_\_\_\_\_

<b>Previous Service Consolidation(s) Redford Township Wayne</b>					
<b>Service Consolidation</b>	<b>Date Consolidated</b>	<b>Jurisdictions Involved</b>	<b>Realized Savings/(Loss)</b>	<b>Description of Cost Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
1. Southeastern Michigan 9-1-1 Alliance	2010	Allen Park Ecorse Huron Twp Lincoln Park Melvindale Redford Twp River Rouge Romulus Southgate Sumpter Twp Wayne County Wyandotte			Federal mandates required an equipment upgrade for all communities. This collaborative effort allows Redford Township to upgrade to state of the art equipment at a lower cost.
2. Housing Rehabilitation	2009	Federal: HUD, NSP, CDBG, Habitat for Humanity, National Faith Homebuyers, Redford Township.	2,6000,000	The township has partnered with local builders and developers to rehabilitate amd/or demolish blighted homes.	Decrease blight. Increased taxable value. Stabilization of community. Increase enrollment in local schools.
3. Glendale Road Repair Project	2006 / Completed 2011	Redford Township, County of Wayne, State of Michigan	\$2,000,000.00	Transportation & Economic Development Fund Grant (TEDF)	Allows for future development and redevelopment along this

<b>Previous Service Consolidation(s)</b>					
<b>Redford Township Wayne</b>					
<b>Service Consolidation</b>	<b>Date Consolidated</b>	<b>Jurisdictions Involved</b>	<b>Realized Savings/(Loss)</b>	<b>Description of Cost Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
				provided by the state, Redford Township was able to partner with Wayne County to repair a one mile section of Glendale Road between Telegraph & Beech Daily. This project stemmed from a Brownfield development	industrial corridor, The TEDF grant covered the cost of construction and inspection done by the county, while the township provided the design work for the project.
<b>4. Build of Splash Pad</b>	2006	Redford Township, Detroit Diesel, and Wayne County	\$10,000.00	With funding from Wayne County and additional funding and volunteer services from Detroit Diesel, Redford Township converted an underutilized tennis court into the Redford Community Splash Pad.	Elimination of blight, increased leisure services, business development, increased private /public partnership with largest employer in township.
<b>5. Mutual Aid</b>	Homeland Security, 18 communities of Western Wayne County	2007	\$250,000.00	Homeland Security Grant: special operations armored personnel carrier in the event of an emergency situation	
<b>Additional Information:</b>					
<p>Consolidation #1: Fire Department Mutual Aid Association. 24 communities from Western Wayne County, Washtenaw and Oakland County. Established in 1995. Western Wayne County Fire Department Mutual Aid Association is a group of suburban Detroit-area fire departments focused on the following responsibilities: • Render reciprocal aid amongst the member communities or agencies in fire protection, emergency medical service, and other emergency services. • Provide professional leadership and training in the fire service. • Promote fire prevention, education, and safety in the fire service. • Establish and implement cooperative programs and activities in the field of fire protection, fire prevention, and emergency medical service, that will enhance public safety. • Provide a forum for the free exchange of ideas by fire chiefs. Member communities include: Belleville, Canton Twp, Dearborn, Dearborn Heights, Detroit Metro Airport, Farmington Hills, Garden City, Huron Twp, Inkster, Livonia, Northville, Northville Twp, Novi, Plymouth, Plymouth Twp, Redford Twp, Romulus, Sumpter Twp, Superior Twp, Taylor, Van Buren Twp; Wayne, Westland and Ypsilanti Twp.</p>					

Previous Service Consolidation(s)		Redford Township Wayne			
Service Consolidation	Date Consolidated	Jurisdictions Involved	Realized Savings/(Loss)	Description of Cost Savings/(Loss)	Other Consolidation Benefits
<p>Consolidation #2: CWW Firefighter Testing Program. Schoolcraft Community College and 18 communities from Western Wayne County. In 1996, Conference of Western Wayne (CWW) community fire chiefs and personnel managers asked the CWW to create a single test to prequalify firefighters for service in any of the CWW communities. The CWW Firefighter Testing Program was created as a cooperative partnership between many local governments, fire chiefs, Human Resource directors and Schoolcraft College. Now upon passing the CWW written and physical agility tests, a candidate is pre-qualified for positions in any of the participating communities. The uniform test avoids costly and time-consuming duplication of service and provides communities with a pool of applicants who have already met basic standards. Testing takes place at Schoolcraft College 11 times a year. Since 1996, over 1,000 applicants have taken the two tests. Many communities outside the CWW area have also participated in the program in the years they have been recruiting. This includes Taylor, Ann Arbor, Southgate, Jackson, Brighton Area Fire Department, Waterford Twp, Commerce Twp, Adrian, Allen Park, Brownstown Twp, Hamtramck, Melvindale, Southgate, Wayne County Airport Authority Fire Dept. and Ypsilanti Twp. In 2006 the program submitted a new RFP to update both the written and the physical tests and add on-line testing.</p>					
<p>Consolidation #3: Western Wayne Criminal Investigation Section. Wayne County and 10 communities from Western Wayne County. The Western Wayne Criminal Investigations Section is a collaboration of ten communities who together loan between one and two officers to the unit. This unit consists of a number of teams dedicated to assisting communities handle issues concerning narcotics investigations, auto theft investigations, and a community response team specializing in other major crimes such as gang issues, outstanding warrants, larceny, robberies and homicide investigations. First started in 1986, this particular unit has evolved from a narcotics investigation unit to a major crimes unit covering all of the above topics. The 26 participating officers are loaned to the program from eight of the member communities, Wayne County and the Drug Enforcement Agency. The cities of Plymouth and Northville participate on a monetary basis. Even though the member communities receive the bulk of the assistance provided by this collaboration, all neighboring communities are welcome to receive assistance in handling any major crime investigations because the unit is aware that crime does not stop at the municipal boundary. In addition to providing assistance to the member communities in the investigation of special crimes, the unit also provides specialized training for team officers and allows the member communities to better make use of their personnel within their community. "It's like donating one officer and getting twenty-six in return."</p>					
<p>Consolidation #4: Conference of Western Wayne Main Partners: Belleville; Dearborn; Dearborn Heights; Garden City; Inkster; Livonia; Northville; Plymouth; Romulus; Wayne; Westland; Canton Twp; Huron Twp; Northville Twp; Plymouth Twp; Redford Twp; Sumpter Twp; Van Buren Twp. The Conference of Western Wayne (CWW) is a consortium of 18 western Wayne County communities which meet monthly to discuss issues such as legislation, transportation, public safety, substance abuse prevention, community and economic development, employment and the environmental health of the region. The CWW Board of Directors is made up of the chief elected official from each of the 18 member communities. This bi-partisan Board works collectively to discuss mutual problems, share information and generally improve the quality of life for the nearly 700,000 residents who live in the area. The CWW monitors state and federal legislation for its impact on local government. In addition, the CWW works as a liaison between local government and many service organizations by representing its members on various committees and boards. The Conference also serves as a collective program planner and developmental entity and provides a forum for the discussion and review of issues of concern.</p>					
<p>Consolidation #5: Western Wayne County Special Operations Tactical Unit Redford Township rejoined this group in 2011. The Western Wayne County Special Operations Tactics Unit (SOT) is a mutual aid unit that allows its members the use of specialized police special operations units. Some of these include hostage negotiators, SWAT, tactical emergency medics and armored vehicles all supplemented with the necessary equipment and command posts. This allows the members access to these necessary units in times of emergency without having to make the large investment in training, equipment and extra personnel that are not used every day. Members of this mutual aid unit do pay a flat rate membership fee that is the same regardless of population size or use.</p>					
<p>Consolidation #6: 7 Mile Road Project. A joint effort with Wayne County and Redford Township to repair and rebuild a 1.5 Mile stretch of a main road that runs</p>					

<b>Previous Service Consolidation(s)</b>					
<b>Redford Township Wayne</b>					
<b>Service Consolidation</b>	<b>Date Consolidated</b>	<b>Jurisdictions Involved</b>	<b>Realized Savings/(Loss)</b>	<b>Description of Cost Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
<p>east to west through the northern section of the community. This road was in serious need of repair and required a variance from the Federal Transportation Agency to reduce the lane requirements based on the width of the road. The repair of the road surface was completed by Wayne County and all infrastructure repairs to sewers and water mains were completed by the Township. Estimated cost of this project is \$2.2 M</p> <p>Consolidation #7: Michigan Intergovernmental Trade Network (MITN) is an e-Procurement system developed by BidNet to create a regional bid notification system. The MITN system aggregates bid lists and removes the administrative workload associated with such lists. This online system allows vendors to register into the system while MITN matches them with bidding and quote opportunities. Private firms also have complete access to all MITN participating agencies and bid information from the Web site. MITN provides instant access to all community Bids, RFP's, Quotes, Addenda and Awards online, including bid and quote results. MITN also includes an auction system which allows governmental agencies to sell surplus city property in an electronic auction environment. MITN agencies include 25 municipalities, 5 counties, 3 Villages, Huron-Clinton Metropolitan Authority, Road Commission of Macomb County, SMART and the Wayne County Airport Authority. Participants have realized cost savings through procuring goods and services in a complete bidding environment, and through streamlined bidding processes. MITN is a free service to participating agencies.</p>					

**Economic Vitality Incentive Program  
Cooperation, Collaboration, and Consolidation Plan  
as of: December 31, 2011**

**Local Unit Name: Redford Township  
County: Wayne**

<b>Proposed Service Consolidation(s)</b>		<b>Redford Township</b>	<b>Wayne</b>		
<b>Service Consolidation</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>	
<b>1.</b> Joint purchasing of sewer lining materials and services.	Redford Township, city of Livonia. RFP available 1/2012	\$50,000.00	The Township of Redford has entered into an agreement to jointly bid out sewer lining projects with the city of Livonia. The agreement calls for Livonia to incur costs relevant to bid procurement and processing of the proposals.	Both the city and the township hope to reap the benefit of reduced costs through greater purchasing power	
<b>2.</b> Design, development and dedication of Veterans Park	Redford Township, DDA, local businesses, organizations and private donations. Completed 11/11/11	\$25,000.00	A tired park located just north of town hall received a complete make over with monuments, cement and landscaping to pay tribute to all veterans from the community	Increased relationships with businesses, organizations, residents. Beautification of community.	
<b>3.</b> Veterans Court	Redford Township, Veterans Administration, RTPD, volunteers, professional and military organizations. Court opened 11/10/11.	\$25,000.00	Continue consideration of further court consolidation with neighboring communities.		

<b>Proposed Service Consolidation(s)</b>		<b>Redford Township</b>	<b>Wayne</b>		
<b>Service Consolidation</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>	
<b>4.</b> CSO, tunnel, sewer system rebuild, repair and replacement program.	DWSD, DEQ, Dearborn Heights, Redford Township	\$80,000,000.00	The four entities will partner for new CSO basins to be built by DWSD and utilized by the township.		
<b>5.</b> Bulk Fuel Purchases	Redford Township, South Redford Schools Process to begin 2012	\$10,000.00	The township handles all administrative tasks associated with billing and ordering. The school district is relieved of the responsibility for fuel tank storage maintenance and monitoring.	This bulk usage allows the school district to get a substantial discount on the volume purchase of fuel for their school busses and other vehicles	
<b>Additional Information:</b>					
<p><b>Consolidation #1:</b> Bulk Salt Purchases between Redford Township, Redford Union Schools and South Redford Schools. Joint purchasing collaboration increases purchasing power and promotes cost savings among the three entities. The township handles all administrative tasks associated with billing and ordering. The school districts are relieved of the responsibility for storage, ordering, and monitoring.</p> <p><b>Consolidation #2:</b> Partnership for Building a Better Redford. Established in 2009, this collaborative effort between local school districts, government, private business, philanthropic and faith based organizations provides a forum for cost sharing initiatives and community building efforts. To date, the largest success of this program is the revitalized Neighborhood Watch Programs, Neighborhood Associations, and new effort for Park Patrol to unveil in 2012. This program has also introduced a reading and academic mentoring program with volunteers from Detroit Diesel for local students and held at the township library. The Partnership will look more aggressively at larger scale savings between the three entities in the next year.</p> <p><b>Consolidation #3:</b> White House Business Round Table. Through a personal invitation to participate in a round table at the White House, the Township Supervisor used her connections to bring together representatives of other municipalities, academia, business and faith based organizations to discuss issues that are uniquely relevant to inner ring communities. This round table discussion resulted in direct follow up between the participants and the White house Administration.</p> <p><b>Consolidation #4:</b> The township will continue to review the possibility of expanding the CWW Fire Authority.</p> <p><b>Consolidation #5:</b> The township will continue to review the possibility of expanding the partnerships with Wayne County Sheriff.</p>					