

REDFORD TOWNSHIP EMPLOYEES' CIVIL SERVICE COMMISSION

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COMMISSIONERS
Dianne Ruhlandt, Chairperson
Craig Miller
Duane Gregg

UTILITY WORKER

The Charter Township of Redford Employees' Civil Service Commission is accepting applications for the position of **UTILITY WORKER** with the purpose of creating an eligibility list for vacant positions that may occur within the next 12 months.

SALARY: Starting, \$19.33/hr, plus excellent partial paid benefits including health insurance, pension, vacation, sick leave, and 13 holidays.

AMONG THE REQUIREMENTS: Graduation from high school or possess a G.E.D. Certificate. One year of working experience. Successful completion of an examination which will be administered at the end of June. See attached job description for additional qualifications.

NOTE: A copy of your diploma, high school transcripts or G.E.D. and valid driver's license must accompany your application.

Completed applications only will be considered for the position. Resumes in lieu of an application will **NOT** be considered. To obtain an application apply in person **Monday through Friday from 9:00 A.M. to 4:00 P.M.** or you may download our general employment application from our website, www.redfordtwp.com. Send complete applications, along with the credentials listed above, to:

**REDFORD TOWNSHIP PERSONNEL OFFICE
15145 BEECH DALY ROAD
REDFORD MI 48239**

Or you may scan and email to personnel@redfordtwp.com
(Faxes will NOT be accepted)

CLOSING DATE FOR FILING:
August 12, 2019

THE CHARTER TOWNSHIP OF REDFORD IS AN EQUAL EMPLOYMENT
OPPORTUNITY EMPLOYER.

March 26, 2013

Redford Township Employees'
Civil Service Commission

UTILITY WORKER

DEPARTMENT: Water Department

REPORTS TO: As Assigned

Purpose: Employees in this classification repair and maintain water department facilities and equipment, and perform related work to support the delivery of township services.

Essential Functions:

Essential functions, as defined under the Americans with Disabilities Act, may include, but are not limited to the following duties, responsibilities, tasks, knowledge, skills and other characteristics. This list of Duties and Responsibilities is ILLUSTRATIVE ONLY, and is not intended to be considered a comprehensive listing of all functions and tasks performed by positions in this class.

Example Duties/Responsibilities:

1. Install and services water and sewer lines and fire hydrants.
2. Digs trenches for new installation, diagnosis or repair to water and sewer related lines
3. Operates a variety of hand and powered equipment to effect the installation, diagnosis or repair.
4. Walks a route to obtain and record water meter readings;
5. Performs routine maintenance on meters and other related equipment.
6. Inspects, cleans, maintains and repairs grates, and pumps;
7. Performs general maintenance as required to keep water and sewer lines operational.
8. Refers customer questions, complaints, and issues to the proper supervision.
9. Performs other duties as assigned or required.

Minimum Qualifications:

1. High school diploma / GED.
2. One year of working experience.
3. Must possess a valid State of Michigan driver's license with five or fewer points at time of hire.
4. Must obtain a valid commercial driver's license (CDL) within 30 days of employment.
5. Must obtain all medical certificates associated with CDL.
6. CDL shall have a group A or B designation.
7. CDL shall have an air brake endorsement.
8. CDL shall remain current throughout course of employment.
9. Employee shall possess five or fewer points on driving record.

Additional Information/Requirements:

1. Must be able to lift and carry heavy, bulky tools, equipment and other items weighing in excess of 50 pounds;
2. May be exposed to hazardous chemicals, fluids, bodily waste and other materials;
3. Must be able to work in all weather conditions;
4. Physical agility and mobility is required in order to work on uneven ground, in construction areas, trenches of various depths, and subterranean structures;

5. Must be able to demonstrate proficiency in the operation and use of motorized vehicles and other equipment.

Knowledge/Skills:

Demonstrate ability with basic electrical and plumbing repair, maintenance and inspection practices and principles;

Demonstrate ability with basic construction techniques;

Demonstrate ability with the principles and techniques of vehicle and equipment operation and general maintenance and repair;

Demonstrate ability with the application and use of variety of hand tools, construction equipment and other tools and materials.