

Board of Trustees

Supervisor Tracey Schultz Kobylarz
Clerk Garth J. Christie, MMC
Treasurer Lily Cavanagh
Trustees Linda K. Jackson
Edward L. King
Elizabeth Kangas
Kim Taylor

Youth Trustee

Regular Meeting Dates for 2019

January 8 & 22

February 12 & 26

March 12 & 26

April 9 & 23

May 14 & 28

June 11 & 25

July 9

August 13 & 27

September 10 & 24

October 8 & 22

November 12 & 26

December 10

Any changes in the meeting schedule are posted on the bulletin board at Town Hall; Government Channels: Spectrum #8, AT&T U-verse #99, WOW! #10; our website www.redfordtwp.com; and our Facebook page <https://www.facebook.com/groups/54878744415/>

Most meetings are held at the following locations and will be posted at: Redford Town Hall, 15145 Beech Daly Road; Leo Snage Public Service Building, 12200 Beech Daly Road; and the Redford Community Center, 12121 Hemingway.

THANK YOU FOR YOUR PARTICIPATION. ALL MEETINGS OF THE BOARD ARE OPEN TO THE PUBLIC AND CITIZENS ARE URGED TO ATTEND!

Welcome to a Meeting of the Charter Township of Redford



In preparing the information provided in this pamphlet it has been our goal to open avenues of access to the general public. Should you have further questions regarding your local government please contact my office and we will be happy to assist you.

Garth J. Christie, MMC
Redford Township Clerk

Charter Township of Redford
Town Hall
15145 Beech Daly Road
Redford Twp., Michigan 48239
(313) 387-2754
www.redfordtwp.com

A Meeting for Consideration of Township Business

If you are attending a Board meeting for the first time the following information will be helpful:

- Meetings are called to order and adjourned by the Supervisor.
- AT REGULAR MEETINGS PLEASE STAND FOR THE PLEDGE OF ALLEGIANCE AND THE INVOCATION.
- At Regular Meetings (see schedule) all agenda items consist of discussion and a vote. Board members are provided extensive information on each item under consideration in advance of the meeting.
- The Board is happy to receive public comment and respects the rights of citizens to participate in the legislative process. For this reason, a "Citizens' Comment" time (limited to **THREE minutes each**) is provided for residents following the "Roll Call."
- If you wish to address the Board on any issue not on the agenda please fill out a Citizen Comment form and hand in prior to the meeting starting.
- WHEN SPEAKING TO THE BOARD ON ANY ISSUE PLEASE APPROACH THE LECTERN AND STATE YOUR NAME AND ADDRESS.

Agendas

The Agenda contains a list of items to be discussed by the Board of Trustees. Agendas are available in the Clerk's Office before each meeting and posted on all Township buildings bulletin boards, the government access channels, and the website (www.redfordtwp.com). A copy of the Agenda is made available to the public at all Board meetings.

The Board observes the Open Meetings Act (PA 267 of 1976) and Robert's Rules of Order.

Citizen Participation

The Board appoints residents to serve on various commissions and committees, such as the Planning Commission, the Zoning Board of Appeals, and the Board of Review, as well as other task force committees from time to time. If you are interested in serving please contact the Clerk's Office or Supervisor's Office.

Public Hearings

Public Hearings are scheduled near the beginning of the Board meeting. The scheduling of public hearings is advertised in the *Observer*.

If a number of people are present to speak for or against the same matter the Board asks the group to choose a spokesperson(s) to represent them and voice their concerns. The spokesperson may ask the members of the group to stand and be recognized. Once comments become redundant the Supervisor may close the discussion.

ALL PUBLIC COMMENTS SHOULD BE FRAMED TO PROVIDE A POINT OF VIEW, GAIN INFORMATION, SHARE A CRITICISM, OR EXPRESS A CONCERN. CITIZENS ARE REQUESTED TO BE COURTEOUS AND TO REFRAIN FROM PERSONAL ATTACKS ON BOARD MEMBERS, TOWNSHIP STAFF, OR OTHER MEMBERS OF THE AUDIENCE.

The Board of Trustees holds Public Hearings for:

- Consideration of Special Assessment Districts for sewer and water projects.
- Consideration of annual Township budgets and establishment of the yearly tax levy.

The Planning Commission holds Public Hearings on requests to rezone properties or amend the map or text of the Zoning Ordinance.

The Zoning Board of Appeals holds Public Hearings on variance requests and interpretations of the Zoning Ordinance.

People often come to Board meetings expecting to present their particular problem and get an immediate answer. Our experience has shown that many of these problems could have been solved much faster if they had been discussed with the Township Supervisor prior to the meeting.

If the problem hasn't been resolved after discussing it with the Supervisor you should address the Board at a regular Board meeting.