

# Charter Township of Redford

15145 BEECH DALY ROAD • 313-387-2760 • FAX 313-387-2711 • REDFORD, MICHIGAN 48239  
www.redfordtwp.com



Tracey Schultz Kobylarz, Supervisor  
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Township Superintendent

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## **PARKS MAINTENANCE WORKER I**

The Charter Township of Redford is accepting applications for the position of Parks Maintenance Worker I. This position is part of the MAPE Union and housed within our Parks and Recreation Department. This position performs maintenance and repair services for facilities and equipment at all township recreational facilities.

**Hourly Rate:** \$17.94 per hour (subject to yearly increase based upon contractually guaranteed pay rate). Medical, Dental, Vision, Life, and Retirement Plans are available.

**NOTE:** A copy of your diploma, high school transcripts or G.E.D. must be presented if you are invited to interview.

Completed applications only will be considered for the position. Resumes in lieu of an application will **NOT** be considered. To obtain an application apply in person **Monday through Friday from 9:00 A.M. to 4:00 P.M.** or you may download our general employment application from our website, [www.redfordtwp.com](http://www.redfordtwp.com). Send complete applications to:

**REDFORD TOWNSHIP PERSONNEL DEPARTMENT  
15145 BEECH DALY ROAD  
REDFORD MI 48239  
(313) 387-2760**

**Position will remain open until a qualified candidate is hired.**  
**THE CHARTER TOWNSHIP OF REDFORD IS AN EQUAL EMPLOYMENT  
OPPORTUNITY EMPLOYER.**

Revised April 22, 2003

Redford Township Employees'  
Civil Service Commission

**PARKS MAINTENANCE I**

**DEPARTMENT:** Parks and Recreation **REPORTS TO:** Parks and Recreation Director

**Purpose:**

Performs maintenance and repair services for facilities and equipment at all township recreational facilities.

**Essential Functions:** Essential functions, as defined under the Americans with Disabilities Act, may include, but are not limited to the following duties, responsibilities, tasks, knowledge, skills and other characteristics. This list of Duties and Responsibilities is ILLUSTRATIVE ONLY, and is not intended to be considered a comprehensive listing of all functions and tasks performed by positions in this class.

**Example Duties/Responsibilities:**

Identifies, oversees and performs maintenance and repair for parks facilities and equipment; repairs and performs maintenance work on plumbing fixtures and lines; performs basic electrical service repairs; repairs fences; prepares surfaces and paints; fixes and repairs playground and related equipment; upgrades and installs play equipment; creates and updates maps and plans of equipment locations; fertilizes parks and grounds; sprays and distributes insecticide and or herbicides.

Conducts periodic play equipment inspections; issues reports; orders parts and repairs/replaces defective parts and equipment; maintains repair records, inspection reports, inventory and related records; interfaces with vendors; performs other duties as assigned or required. .

**Minimum Qualifications:**

High school diploma/GED. Two years of progressively responsible duties in general maintenance and repair.

**Additional Information/Requirements:**

Possess and maintain a valid driver license with five or fewer points if required by the department.

May be exposed to hazardous herbicides and insecticides.

May be required to lift and carry bulky items weighing in excess of 50 pounds.

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**PARKS MAINTENANCE I** (continued)

Must be able to demonstrate proficiency in the operation and handling of a variety of hand-tools and light construction equipment as used by the department.

Must qualify for certified “applicator’s license”.

After two years must qualify for playground safety inspector’s certification.

**Knowledge/Skills:**

- ❑ Familiarity with basic parks and recreation layout, design, safety and security features;
- ❑ Familiarity with maintenance and repair techniques, practices and procedures;
- ❑ Familiarity with the proper use and application of a variety of tools and equipment;
- ❑ Familiarity with the principles of record keeping and file management.
- ❑ Familiarity with the Township’s policies and procedures related to purchasing, procurement and materials ordering.